

# PROFESSIONAL DEVELOPMENT PROFILE – YEAR \_\_\_\_\_

**Name:** \_\_\_\_\_

**Professional #:** \_\_\_\_\_

**Board:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**School:** \_\_\_\_\_

- Teacher     
  School Board Personnel     
  Administrator     
  Specialist Teacher

#	Type of Activity (Code)	Date / Location of Activity	Provider (Code)	Brief Description of Activity	Number of Hours
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

## GUIDE TO THE TEACHER PROFESSIONAL DEVELOPMENT FORM

A variety of professional development experiences may be used to constitute the 100 hours of required professional development over five years. In addition to formal courses, acceptable experiences may include, but are not limited to the examples that are outlined below. (Their accompanying Activity Code and Provider Code, provided for your reference.)

### ACTIVITIES

<b>Code</b>	<b>Activity Description</b>
<b>IS</b>	In-services and conferences as provided for by regulations and agreements
<b>SI</b>	Summer institutes, as provided by the Department of Education, the School Boards, the NSTU, the Universities or other recognized advocates of education
<b>SC</b>	Short courses (courses in technology, curriculum, pedagogy, etc.)
<b>S</b>	Personal study approved by boards
<b>L</b>	Providing leadership to other teachers (Special Associations. pilot courses, offering workshops, teaching courses, etc.)
<b>ST</b>	Providing direct mentorship involving the supervision/preparation of student teachers
<b>C</b>	Committee work at the school board or provincial level, or a professional development component sponsored by the NSTU
<b>ER</b>	Education research projects
<b>PC</b>	Peer coaching (consulting and networking with colleagues)
<b>CD</b>	Development of curriculum/instruction projects
<b>U</b>	University courses not used for certification purposes
<b>OE</b>	Other experiences (marking provincial exams, etc.)

Various institutions and/or organizations can provide professional development opportunities. A list of providers and a designated code attached to each provider is outlined below:

### PROVIDER

<b>Code</b>	<b>Provider</b>
<b>B</b>	Board
<b>S</b>	School
<b>DOE</b>	Department of Education
<b>N</b>	NSTU
<b>PO</b>	Professional Organization
<b>P</b>	Personal
<b>NSELC</b>	Nova Scotia Educational Leadership Consortium
<b>U</b>	University
<b>O</b>	Other

Although the requirement to submit a record of the teacher's professional development was limited to the three-year PD Profile study, there is an on-going certification requirement for 100 hours of professional development over five years. Teachers should still submit a copy of their professional development activities to the Board for inclusion in their personal file as per Regulation 10 A 1.b) and retain a personal copy for future reference. This form may be used to record professional development activities.