

MENTAL HEALTH AND WELLNESS GRANT APPLICATION FORM

PLEASE COMPLETE APPLICABLE SECTION:

GROUP

PROJECT COORDINATOR: _____

NSTU EMAIL ADDRESS: _____

PROFESSIONAL/NSCC EMPLOYEE #: _____

SCHOOL/CAMPUS ADDRESS: _____

NSTU LOCAL: _____

GRADE LEVEL/NSCC PROGRAM: SCHOOL/CAMPUS: _____

SCHOOL/CAMPUS PHONE: _____

SCHOOL/CAMPUS FAX: _____

PROJECT TEAM MEMBERS: _____

INDIVIDUAL

NAME: _____

PROFESSIONAL /NSCC EMPLOYEE #: _____

MAILING ADDRESS: _____

SCHOOL/CAMPUS: _____

NSTU LOCAL: _____

ASSIGNMENT IN THE SCHOOL/SYSTEM: _____

SCHOOL/CAMPUS PHONE: _____

HOME PHONE: _____

NSTU EMAIL: _____

SCHOOL/CAMPUS FAX: _____

TOTAL YEARS TEACHING EXPERIENCE IN NOVA SCOTIA: _____

TOTAL YEARS TEACHING EXPERIENCE ELSEWHERE: _____

TIME FRAME OF PROJECT: _____

PLEASE COMPLETE THIS SECTION:

START DATE: _____ **COMPLETION DATE:** _____

PROJECT DESCRIPTION:

This description is used to assist in the review process and to outline successful projects on the NSTU website. Please attach a detailed outline of your project including details of the project, the implementation plan, the value of the project to your school, campus, community and how you will note if the project is successful.

A rubric is attached to support you in the design of your outline. This rubric is used to evaluate projects. Include any additional materials that may be useful to the submission.

AMOUNT OF FUNDING REQUESTED (RECOMMENDED LIMIT \$600.00): _____

EXPENSES:

Please outline expenses in detail re budget information on the attached budget form.

If full amount is unavailable, will the project be abandoned or modified?

If modified, explain how: _____

PERSON TO BE RESPONSIBLE FOR DISBURSEMENT OF FUNDS/RECEIPTS: _____

PERSON(S) WITH SIGNING AUTHORITY: _____

RETURN TO:

Registered Nurse

Nova Scotia Teachers Union

3106 Joseph Howe Dr, Halifax, NS B3L 4L7

Phone: 902-477-5621 Toll Free: 1-800-565-6788 Fax: 902-477-3517

E-mail: nurse@nstu.ca

RUBRIC

Criteria	Excellent Score of 5	Good Score 3 -4	Average 1 or 2	Poor 0
Objectives Addressed	There are multiple, clear, specific objectives listed that relate to the mental health and well-being of children and youth.	One or two general objectives are listed.	The objectives are vague or unclear. It is not easy to understand how the mental health and well-being of students are being address.	No objectives listed.
Project Description	Proposed project is clear with strong evidence of careful planning, thought, and research.	Proposed project is general and requires further thought, but it is still a good project that can be understood.	Proposed project needs clarity and further planning. Still, it is possible to understand what the project is.	Very unclear project and lacks planning and research.
Innovation and creativity	A new project never heard before, original ideas.	An engaging and interesting idea presented.	A good idea but not original.	Heard this before. Not creative, not original.
Impact on Students	Students of multi grade / subjects / classes Whole school or grade level.	4-students of more than one class period or homeroom 3-students in one homeroom.	Small groups of students Individual students.	Unclear
Evaluation of the project	There are multiple measures for documenting and evaluating the student learning. Student learning is showcased in a culminating project or event.	There is a clear method for documenting student learning and success of the grant.	The evaluation process seems unclear or needs further thought and planning. Evidence does not seem to support true evaluation of the grants' success.	There is no clear way to determine how students will grow / benefit from this project.
Materials/ Budget	Budget outlines in detail how the money will be spent including where the funds are going, prices, quantity of materials purchased, titles of specific materials and shipping.	Budget gives information about what is purchased, from where and how much, but lacks specifics.	Budget is generally defined and missing specific information.	Budget clearly lacks thought and planning.
Overall Impression/ Rank the grant	Excellent proposal; should be funded.	4 – Very good proposal; deserves funding 3 – Good proposal; could be funded if funds are available.	Good proposal but should be funded from other sources.	Proposal does not meet guidelines.